

Module 4 Summary Handout

From accessibility ideas to practical action

Core idea

Implementation means putting an accessibility idea into practice. Start with one barrier, choose one realistic action, try it, check what changed, and improve it over time.

What Module 4 helps you do

- Sort possible accessibility actions.
- Choose one realistic action to take forward.
- Identify who needs to be involved.
- Name support, approval and timeframe needs.
- Plan how to check whether the action helped.

Three types of accessibility action

Type	Meaning	Examples
Quick wins	Small changes that can happen soon.	Rewrite a confusing instruction; add captions; add a clear contact email.
Planned improvements	Changes that need some coordination.	Redesign a form; train staff; create accessible templates.
System changes	Bigger changes that affect how the organisation works.	Accessibility QA; procurement rules; lived-experience review process.

Implementation learning loop

1. Choose one barrier.
2. Try one improvement.
3. Check what changed.
4. Ask people affected by the barrier.
5. Adjust the solution.
6. Record what you learned.

Remember

You do not need to fix everything at once. Accessibility improvement can begin with one practical action that reduces one barrier.