

Grant and Project Lifecycle Guide

A practical guide for moving from idea to evidence, delivery and acquittal

Audience: EduLinked collaborators, auspice partners and project teams

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Quick summary

A grant is not only an application. It is a full project cycle from need and evidence through delivery, reporting and improvement.

What to do next

- 1 Read the overview.
- 2 Check the access and support notes.
- 3 Contact EduLinked at founder@edulinked.com.au with questions or to request a plain-language version.

Why lifecycle matters

- Clear scope prevents overpromising.
- Evidence strengthens applications.
- Risk planning protects delivery.
- Evaluation supports reporting and future funding.

Lifecycle stages

Stage	Question	Output
1. Idea and fit	What problem are we solving?	Project brief
2. Evidence	What proves need?	Evidence log
3. Partner validation	Who confirms this matters?	Partner notes/letters
4. Budget and risk	Can we deliver safely?	Budget and risk register
5. Application	What is the funder asking?	Submission
6. Delivery	What are we doing now?	Activity records
7. Acquittal	What changed?	Report and learnings

Reusable tools

- Evidence log.
- Partner validation tracker.
- Budget checklist.
- Risk register.
- Evaluation indicators.
- Acquittal checklist.

Access and inclusion commitment

EduLinked designs resources to be clear, flexible and usable across different communication, literacy, sensory and support needs. Access needs can be discussed before participation or partnership is confirmed.

Contact

For questions, access requests, partnership enquiries or updated versions, contact founder@edulinked.com.au.